

Saturday, July 18, 2009

INTERNAL MEMO

From: VP for Academic Affairs

Sub: Computer Placement Test Fees

YU is planning to start its computer placement test in order to assess the newly registered students. Following his or her admission procedures, each student must take the computer placement test during the scheduled three days, to be announced in due course.

Computer placement test fees = 250SR

Venue: IT Computer labs

Coordinator: Mr. Osama

Days: TBA

Candidates: All newly registered students (male and female)

Approved by: Ahmed Aleisa

Signature: 

Date: 27/07/2009

1. Copy to the office of the president
2. Copy to the office of the VPAA
3. Copy to the document controller
4. Copy to the student affairs
5. Copy to the university registrar