

## Student Withdrawal Form

### For Student Use

College of:	Concentration:	Semester:
Student Name:	Student ID:	
Home Address:		
Contact Tel:	Mobile:	Email:

**Student:**

I hereby confirm that I have **WITHDRAWN** from the University for the following reasons:

- Transfer to another university "Name: \_\_\_\_\_"
- Travel
- Other, please specify " \_\_\_\_\_"

**Student Signature:**
**Date:**     /     /

### For Official Use

**IT. Center**
*It is confirmed that the student handled over his/her email password*

Name:	Signature:	Date: / /
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**Library Center**
*It is confirmed that the student has no obligations regarding borrowing books and other library resources.*

Name:	Signature:	Date: / /
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**Student Services**
*It is confirmed that the mentioned student has handled over his/her:*

Name:	Signature:	Date: / /
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**Finance Department**
*It is confirmed that all the financial settlements have been completed.*

Name:	Signature:	Date: / /
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**Approved and signed by the Dean of the College**

Name:	Signature:	Date: / /
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**Admissions & Registration Department-Student Transaction Officer (e-system confirmation)**
*It is confirmed that the mentioned student's file has been updated accordingly.*

Name:	Signature:	Date: / /
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**Admissions & Registration Department (Student Records Officer)**
*It is confirmed that the student has been given the original copy of his/her final transcripts and documents.*

Name:	Signature:	Date: / /
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**Student Pledge**
*I certify that I received all the official/original documents from the university.*

Name:	Signature:	Date: / /
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