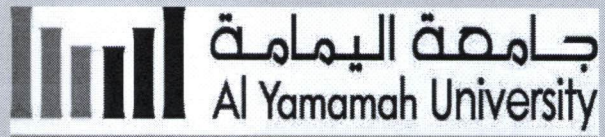


POLICY ON ADJUNCT FACULTY AT AL YAMAMAH UNIVERSITY

DCO-12-103
Document Control Register



DCO Procedure

Policy Owner	The President
Version	V 1.0
Issuing Authority	University Council
Document Date	19 September 2018
Circulation	30 September 2018
Effective Date	30 September 2018
Review Date	N/A
Effective Until	N/A

DCO Form V1.1

Policy on Adjunct Faculty at Al Yamamah University

It is common practice in higher education in the United States and other countries to name long-standing part-time faculty with the honorific "Adjunct Faculty" (Adjunct Professor, Adjunct Lecturer, Adjunct Instructor) when the academic in question has been thoroughly vetted by the university, and has established a reputable standing at the institution for high quality performance. Adjunct Professor Status does not entail a commitment to teach any certain number of courses in any given semester/term, nor does it suggest possible full-time or continued employment in the future. Adjunct faculty may have similar responsibilities to full-time faculty, such as assembling syllabi, ordering textbooks, and preparing/delivering lectures, and may be invited to participate in faculty meetings on occasion.

Individual part-time faculty members who have appropriate academic backgrounds and who have taught at least one course at YU, and who YU anticipates will teach at YU again in the future, may be nominated by the College Board of any YU academic college to have Adjunct Faculty (PhD or Master's degree holders), with the approval of the University Council.

Individuals named to Adjunct status will have a notation made in their HR file, and may use the designation in their personal and professional business.

YU may revoke such Adjunct faculty status at any time and for any reason; and an individual who has Adjunct faculty status will lose such if s/he fails to teach at least one course over a period of two calendar years from the date of the end of his/her last course.

YU is under no financial or contractual obligations to Adjunct faculty, and makes no commitments to such faculty for future employment.

Exceptions

The University Council reserves the right to decide on any situation/circumstances outside the conditions stated in this policy.

Authorization

This policy was authorized by the University Council on 19th September 2018



University President

Date: 30-09-2018

