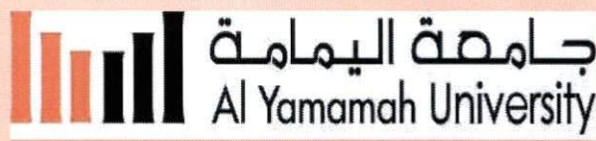


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## Policy on YU Academic Progress & Credit Load Requirements

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Policy Author	University Council
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Issuing Authority	University President
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History	The policy was reviewed and updated by the University Council on 30 <sup>th</sup> March 2022.

DCO Form V1.1

## YU Academic Progress & Credit Load Requirements

### 1 – Undergraduate Students:

Undergraduate Students are encouraged to make satisfactory progress toward their academic goals and graduation requirements in a timely manner. However, since all baccalaureate degree seeking students expected to have a minimum Cumulative GPA (CGPA) of 2.0/4.0 in their Specialty and overall in order to graduate, it is important that they maintain satisfactory progress both toward their credit requirements and the minimum GPA requirements for graduation.

Following criteria will be followed based on the CGPA of the students:

- Students with CGPA below 1.5/4.0 can only register up to 12 credit hours' maximum for a regular semester and 6 credit hours for summer.
- Students with CGPA ranging from 1.5/4.0 and above can register 18 credit hours/or **a maximum of 19 credit hours** (depending on the current level in the Study Plan, whichever is greater) for a regular semester and 9 credit hours for summer.

**While the minimum number of credit hours must be observed, students need to get their Dean's or the Vice President's approval (with a justified reason) to register up to 3 additional credit hours exceeding the maximum credit hours as mentioned above.**

A maximum of 24 or 25 credits (inclusive of the Senior Project that does not require class attendance) may **be** granted to graduating students who will be graduating in the same semester if a written permission is secured from the Dean of the College and a **final approval is granted by the Vice President.**

- Permission to take up to 12 credits during the summer term requires the Vice President's approval.
- It is NOT allowed to register more than 12 credits in one summer term.

Once a course is passed and credit is awarded, the same course cannot be repeated. For a course that is failed, the F grade counts in the transcript CGPA even if the course is repeated and passed; and every subsequent grade for that given course also counts in the transcript CGPA, including a second or third F.



## 2- Graduate Students:

Graduate students are encouraged to make satisfactory progress toward their academic goals and graduation requirements in a timely manner. However, since all graduate degree seeking students expected to have a minimum cumulative GPA (CGPA) of **2.75/4.0** in order to graduate, it is important that that they maintain satisfactory progress both toward their credit requirements and the minimum GPA requirements for graduation.

The normal enrollment load for graduate students is 9 or 10 credit hours (*depends on the study plan of the Program*) for a regular semester and 6-credit hours for the summer semester. In very limited circumstances, graduate students may register additional 3-credit hours with the approval of the Dean of their home college.

Students graduating by the end of the semester may be given **an exception to register up to 15 CH (inclusive of the research project) in Fall and Spring Semester only**, if a permission is secured from the Dean of the home college and a final approval is granted by the Vice President.

Once graduate student passes a given course and its credit is awarded, the same course cannot be repeated. For a failed course, the F grade is counted in the transcript CGPA even if the course is repeated and passed; and every subsequent grade for that given course will be counted in the transcript CGPA, including a second or third F.

### Exceptions

The President **reserves the right to decide on any situation/circumstances** outside the conditions stated in this policy.

### Authorization

This policy was authorized by:



University President

Date: 22 - 5 - 2022