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Document Control Register

DCO Procedure



Collaborative International Research Policy

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DCO Form V1.1

Collaborative International Research Policy

Policy Statement:

Creating and disseminating quality research is an integral part of Al Yamamah University's mission. To achieve its mission, the university has taken a concrete steps to build a research culture that promotes, values, and rewards high quality research and sets high research expectations for its faculty. Such a culture cannot be achieved overnight. Rather, it will be built in an incremental, well-guided approach. Criteria, procedures, guidelines, and entitlements for this policy are summarized in the following paragraphs:

Goals and Criteria:

- Build a network of research partnerships, in which our active researchers are connected with leading scholars in their fields of research. These scholars will serve as research mentors to our faculty.
- This mentorship program will help our faculty to sharpen their research skills and crafts and learn what it takes to do quality research that is publishable in leading journals.
- Encourage forming research groups (e.g., faculty members with similar research interests), where each group has one or more external research mentors. This will promote sharing research ideas, collaborative research, advance YU research agendas and, and increase its visibility in the research community.
- Research ideas, primary authorship, and main research contributions should come from YU faculty.
- Journal rankings, i.e., tier A, B, C journals should be identified at the college level, updated annually, and forwarded to the Dean of Graduate Studies and Research to review, suggest changes, if any, and forward the journal list of each college with a recommendation to the Graduate Studies and Research Councils for the final decision.
- To identify journal rankings, colleges may use very well-known journal ranking outlets, such as the ABS, Erasmus, and others.

Procedures:

If a faculty member or group of faculty interested in carrying out collaborative research, the following procedures should be used as guidelines:

1. Filling in the research mentorship form and forwarding it to the Research Committee at the College level. If the Committee approves the request, it should be forwarded to the College Dean for approval.
2. If the request is approved, it should be forwarded to the Dean of Graduate Studies and Research to review, suggest changes, if any, and forward the request with a recommendation to the Graduate Studies and Research Council.
3. The Council for Graduate Studies and Research shall evaluate the request and recommendation and make a judgment based on the number of factors including:
 - a. the publication records and institutions of the invited research mentors
 - b. financial implications (cost/benefit analysis)
 - c. the publication record/potential of the YU host faculty or leading faculty in case of research group.
4. If it is approved, the request shall be sent to the President's Office. The President's Office shall evaluate all the paperwork and make a final decision.

Entitlements:

1. External research mentors are paid \$5,000, \$3,000, and \$1,000 for each journal article published in tier A, B, and C journals, respectively, provided the following conditions are met:
 - a. The first author must be from YU faculty and YU must be listed as the primary institution.
 - b. The article has no more than four co-authors.
 - c. No more than two co-authors from outside YU including the research mentor.
 - d. Only one paid research mentor per article.
2. In case where the first author is not YU faculty, but the second author is, external research mentors are paid \$3,500 and \$1,500 for each journal article published in tier A and B journals, respectively, provided the YU faculty has a significant contribution to the article and the following conditions are met:

- a. The second author lists YU as the primary institution.
 - b. The article has no more than four co-authors.
 - c. No more than two co-authors from outside YU including the research mentor.
 - d. Only one paid research mentor per article.
3. YU faculty members involved in collaborative international research are entitled to apply to YU publication incentives and rewards, internal research fund, and other financially supported research activities.

Exceptions:

The University Council reserves the right to decide on any situation/circumstances outside the conditions stated in this policy.

Authorization:

This policy was authorized by:



University President

Date: 28-1-2021