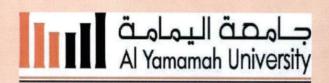
Document Control Register



DCO Procedure

Policy on Faculty Education Allowance

Policy Owner	University Council
Policy Author	University President
Version	V 1.1
Issuing Authority	University President
Document Date	28 February 2022
Last Modified/Revised	23 February 2022
Circulation	All Faculty
Effective Date	Spring 2021/2022 (16 th January 2022)
History	The 'Education Allowance' is part of the faculty work contract. This policy specifies the terms and conditions for the Education Allowance. The UC reviewed and approved the presented policy.

DCO Form V1.1

Faculty Education Allowance Policy

YU faculty members in all the colleges working full-time basis are eligible to receive 'Education Allowance' as per the following specified terms and conditions.

Terms and Conditions:

- **1-** All full-time faculty members regardless of the specialty and rank are eligible for the Education Allowance.
- **2-** The Children must be inside the Kingdom of Saudi Arabia and admitted under one of the registered school / institute in the Kingdom.
- **3-** Only TWO children will be covered at the most, ages ranging from 3-years up to 18-years.
- 4- The specified amount is:
 - a- Professor/Associate Professor/Assistant Professor: 12,000/- SR per child (max).
 - b- UPC / Language Instructor: 12,000/- SR per child (max).
 - c- Lecturer: 10,000/- SR per child (max).
- 5- The amount will ONLY be paid upon providing the original invoice of the paid fees. The invoice must be stamped by the school/institute.

Date: 27-2-2022

Exceptions:

The University President reserves the right to decide on any situation/circumstances outside the conditions stated in this policy.

Authorization:

This policy was authorized by the University President.

University President