


OFFICE OF THE PRESIDENT
Policy and Procedure Manual

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DCO Procedure			
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POLICY ON YU FACULTY LAPTOP ALLOWANCE

YU faculty members in all the colleges working on a full-time basis are eligible to receive a laptop allowance of **SR 2,000** at the outset of their employment, regardless of their specialty.

This shall be treated as a loan, with **SR 1,000** deducted from the total at the end of each year, and shall be considered fully discharged after TWO years of service. Faculty leaving YU employment after fewer than TWO years shall reimburse the university for any outstanding amount.

Effective October 2019

Exceptions

The University Council reserves the right to decide on any situation/circumstances outside the conditions stated in this policy.

Authorization

This policy was authorized by the University President.



Signature

10-10-2019

Date