جامعة اليمامة
Al Yamamah University

Policy on Faculty Summer Load

Policy Owner	University Council
Policy Author	University Council
Version	V 2.1
Issuing Authority	University President
Last Modified	24th May 2018
Circulation	All Faculty, Directors and All Department
Effective Date	18th December 2024
History	The policy has been drafted on 29.04.2009 (v.01) and recommended by the Provost/VP Academic Affairs to the President. The President have reviewed the policy and approved it on 04.05.2009 with the version (v1.0). The policy has been implemented to all faculty, Directors and department staff for information and awareness. It's been revised 24 May 2018 with the version (v2.0). Reviewed and updated by the UC on 25th November 2024.

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Policy

This policy and its procedure are to ensure that faculty and students are aware of and understand the importance of summer term at YU. It also outlines procedures for ensuring compliance with university regulations. This policy articulates the expectation for faculty workloads during the summer term.

Introduction

In order to clarify the expectations for full-time faculty with regard to the summer work responsibilities, the following has been adopted.

With regard to contractual obligations for faculty to teach in the summer term, all *full-time* faculty are expected to teach in the summer term up to the maximum teaching load (max contract hours/week) in the *normal* semester based on their academic rank.
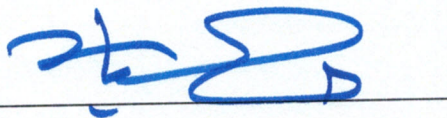
For example, if a faculty member (e.g. assistant professor) is contracted to teach 16 hours per week, s/he should be assigned up to 16 contract hours per week for the summer term. If she teaches 19 hours, then s/he would be paid for three hour overload.... if s/he is assigned 16 hours or less then there would not be any overload paid.

Exception

The University-Council reserves the right to decide any situation/ circumstances outside the conditions stated in this policy

Authorization

The policy was authorized by:

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University President

18-12-2024

Date